



Samford University

Office of Accessibility and Accommodations

Temporary Impairments/Injuries

A temporary injury or impairment can, *in some cases*, qualify as a disability when substantially limiting to the student. The Office of Accessibility and Accommodations will work with students with temporary injuries or impairments who need equal access to services or resources in the period of time during which they are substantially limited. **The process for requesting temporary accommodations is as follows:**

1. The student should complete the accommodation request form online.
2. The student should submit documentation of their injury/impairment which corresponds to the guidelines listed below. OAA will use this information to determine appropriate accommodations and will make every effort to accommodate temporary impairments when possible.
3. The student will meet with an OAA staff member to discuss their disability and the requested accommodations.
4. OAA will assist eligible students with notifying faculty or other relevant campus partners such as Residence Life or Transportation Services when appropriate.

What documentation is required? Documentation should be submitted from an appropriate, licensed medical professional who is not related to the student. The documentation should be typed or printed legibly on official letterhead with date and signature and must be recent enough to describe how the impairment affects the student currently. Each of the following should be addressed:

- diagnosis and symptoms which classify the individual as temporarily impaired/injured
- onset, nature, and estimated duration and severity of the impairment/injury
- any adverse side effects of medication or treatment that could impact the student
- identify the student's cognitive and/or physical limitations related to an academic setting and activities of daily living; see the following examples:
 - Major life activities: caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working
 - Major bodily functions: functions of the immune system, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions
- recommended assistance to accommodate the student's limitations and length of time these accommodations will be necessary

Eligibility for services: Temporary accommodations will be established on a case-by-case basis, are not retroactive, and may be approved for one semester or less. Temporary accommodations may include assistance with note-taking, extended time on exams, use of assistive technology, limited mobility parking permit, etc. **The university does not provide services of a personal nature, including assistance getting to or from class, transport of books or other personal items, or medical equipment such as wheelchairs.**

Please return the report or address questions regarding documentation to:

Samford University Office of Accessibility 800 Lakeshore Dr. Birmingham, 35229

Phone: 205-726-4078

Fax: 205-726-2842

Email: access@samford.edu